	<p style="text-align: center;"><b>ALL INDIA CIVIL ACCOUNTS OFFICERS</b>  <b>(Senior Accounts Officers and Pay &amp; Accounts Officers) ASSOCIATION</b>  (Recognised by Govt. of India as per CCS (RSA) Rules, 1993 vide O/o CGA, Min. of Finance's letter No. 23003/1/2020-NGE-CGA /270 dated: 29th August, 2022)  <b>House No: H-405, Street No. 4, RAJ NAGAR, PART-2,</b>  <b>PALAM COLONY, NEW DELHI- 110077.</b>  <a href="mailto:nebaicaoa@gmail.com">nebaicaoa@gmail.com</a> </p>	
<b>President</b> <b>Geetanjali</b> <b>9810639937</b>	<b>Secretary General</b> <b>Kaushal Mishra</b> <b>9818880211</b>	<b>Finance Secretary</b> <b>Rajeev Kumar</b> <b>8968452837</b>
<p><b><u>Vice-Presidents</u></b></p> <p><b>Anita Rawat</b> <b>9911539190</b></p> <p><b>P Mahesh Kumar</b> <b>9440305567</b></p> <p><b><u>Addl. Secretary General</u></b></p> <p><b>Sreemati Bhowmik</b> <b>9810869034</b></p> <p><b><u>Jt. Secretary Generals</u></b></p> <p><b>Rajeev Kumar</b> <b>9873815175</b></p> <p><b>Avinash Kumar</b> <b>8851049471</b></p> <p><b><u>Asst. Finance Secretary</u></b> <b>Santosh Kumar</b></p> <p><b><u>Asst. Secy. Generals</u></b></p> <p><b>Subhash Chand</b></p> <p><b>Biswajit Mondal</b></p> <p><b>Asha Pal</b></p> <p><b>Rekha Dahiya</b></p> <p><b>Sumitra Goganio</b></p> <p><b>Ajay Sood</b></p> <p><b>Virender Sharma</b></p> <p><b>Rajeev Chandra</b></p> <p><b>A.K. Chaurasia</b></p> <p><b><u>Auditor</u></b></p> <p><b>Rahul Butola</b></p>	<p>No. AICAOA/NEC Meeting/2024-25/157 <span style="float: right;">Date: 09.02.2025</span></p> <p style="text-align: center;"><b><u>MINUTES OF NEC MEETING</u></b></p> <p>An online meeting of the “National Executive Committee” of AICAOA was held on 9<sup>th</sup> Feb.’ 2025 at 4:00 PM on Google Meet. All Zonal representatives were also invited to attend the meeting to aware them the developments and initiatives being taken up by AICAOA. Agenda points and decisions of NEC are as follows :</p> <p><b>Agenda 1: <u>Preparedness for court cases scheduled for hearing between 10<sup>th</sup> Feb.’ 2025 to 14<sup>th</sup> Feb.’ 2025.</u></b></p> <p><b>Deliberations/ Decisions of NEC:</b> Shri U. C. Joshi, Chairman, Legal Committee deliberated the status of ongoing court cases before NEC. <b>It was stressed upon that AICAOA will put in all out efforts for early decisions of scheduled cases.</b></p> <p><b>Agenda 2: <u>Formation of New Legal Committee for 2024-26.</u></b></p> <p><b>Deliberations/Decisions of NEC:</b></p> <p>Article16 (f) of the Constitution of AICAOA and Rule 17 (f) of Byelaws of AICAOA provides for the formation of different committees as under:</p> <p style="padding-left: 40px;"><i>“The General Body shall appoint an ad-hoc committee(s) for specific tasks”.</i></p> <p>Further Article 19 (i) of the Constitution and Rule 32(i) of the Byelaws also speaks about the functioning of such Committees as under:</p> <p style="padding-left: 40px;"><i>“The National Executive Committee may delegate any of their powers to committees consisting of such members or members of the National Executive Committee as they think fit, and any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations imposed on it by the National Executive Committee. The meetings and proceedings of any such committee shall be governed by the provisions of these presents for regulating the meetings and proceedings of the National Executive Committee so far as applicable and so far as the same shall not be superseded by any regulations made by the National Executive Committee”.</i></p> <p>Legal committee of AICAOA was formed during 1<sup>st</sup> GBM of AICAOA on 19<sup>th</sup> November’ 2022. Shri U. C. Joshi was again appointed/nominated as Chairman, Legal Committee during 2<sup>nd</sup> GBM of AICAOA on 14<sup>th</sup> November’ 2024. However, Members of New Legal Committee could not be finalised.</p>	

The issue was deliberated upon in detail and to handle the different court cases promptly, Member Secretary/Members were nominated/appointed by voice vote of present NEC Members/Zonal Representatives. Representatives of New Legal Committee are as below:

1. Sh. U. C. Joshi, Chairman
2. Ms. Geetanjali, Member
3. Sh. Kaushal Mishra, Member
4. Sh. Subhash Chand, Member
5. Sh. Rahul Butola, Member
6. Sh. Jitender Singh, Member
7. Sh. P. Mahesh Kumar, Member
8. Sh. Biswajit Mondal, Member
9. Sh. Shashi Bajaj, Member
10. Sh. Rajeev Kumar, Member
11. Sh. Shashikant Prasad, Member
12. Ms. Sreemati Bhowmik, Member Secretary

The term of Legal Committee will be 15.11.2024 (2<sup>nd</sup> GBM held on 14.11.2024) to one day before date of next GBM. The SOP of Legal Committee will remain same as circulated vide Circular No. AICAOA/Transfer-Posting/2022-23/78 dated 30th April, 2023 (Attached).

**Agenda 3: One Time Relaxation to those officers who were posted before issuance of New Transfer Policy.**

**Deliberations/Decisions of NEC:** New Transfer Policy for Sr. AOs were issued by O/o CGA vide OM No. A-32014/4/2021/MF. CGA(A)/ Group 'B'/ Policy/ HR-III/ 1463 dated 12<sup>th</sup> Feb.' 2024. However, many officers were already transferred/ promoted on outstation as per old transfer policy. New Transfer Policy was issued on 12.02.2024 and many points of Old Transfer Policy were not take care in New Transfer Policy such as transfer back to home station on completion of half tenure as per seniority and availability of vacancies. Rather, New Transfer Policy enforced compulsory completion of tenure irrespective of availability of vacancies at home stations/ choice stations of willing senior officers. Furthermore, O/o CGA filled all the vacancies with junior officers ignoring seniors at outstation in the wake of non-completion of tenure as per New Transfer Policy.

The issue was deliberated upon in detail and **it was decided unanimously that NEC will write a letter to O/o CGA to consider 'One-Time Relaxation' to those officers who were posted outside their home station as per old transfer policy and are suffering due to issuance & implementation of clauses of New Transfer Policy without any fault of them.**

**Agenda 4: Celebration of Civil Accounts Day.**

**Deliberations/Decisions of NEC:** Foundation Day holds immense significance for any organization, serving as an opportunity to reflect on its history, accomplishments and the core values that define its identity. Many departments commemorate this day by engaging their all officials in meaningful activities that inspire pride and unity. Building on this momentum, AICAOA requested O/o CGA vide letter No. AICAOA/GBM/2024-25/151 dated 17.12.2024 and proposed CGA Office to issue an OM in this regard extending the celebration of Civil Accounts Day on 1<sup>st</sup> March to all stations where our offices are situated, rather than limiting the festivities to Delhi. Representatives of AICAOA are regularly pursuing the matter and have visited concerned authorities of O/o CGA. AICAOA has submitted list of activities also for celebration of Civil Accounts Day though out the week on the demand of O/o CGA.

Further, it was decided unanimously that a team under the leadership of Ms. Geetanjali, President, AICAOA will again visit O/o CGA and will pursue for issuance of an OM in this regard at the earliest.

**Agenda 4: Status of appointment with CGA office for review meeting.**

**Deliberations/Decisions of NEC:** AICAOA is in constant touch with O/o CGA for an appointment to review the action taken on the Agenda Points discussed during the meeting held on 24.10.2024. AICAOA has already requested in this regard vide letter No. AICAOA/NEC/2024-25/156 dated 24.01.2025. Ms. Geetanjali, President, AICAOA informed the present members that she is in touch with concerned authorities however it is expected to be scheduled after 1<sup>st</sup> March due to ongoing preparation of Civil Accounts Day. **It was decided unanimously that team of NEC Members will visit O/o CGA and will pursue for an early appointment to safe guard the interest of members.**

**Agenda 4: Reconciliation of Membership and Subscribing Members.**

**Deliberations/Decisions of NEC:** Sh. Kaushal Mishra, Secretary General, AICAOA informed that approx. 385 members out of approx. 510 existing members have subscribed during January' 2025. It was also informed to all members that 20 new members have been joined AICAOA during January' 2025. All the present members appreciated the Further, **it was decided unanimously that all out efforts will be made through AICAOA's Zonal Executive Committees to reach these 125 Non-subscribers to get re-start their subscriptions. Target of 400+ subscription was also fixed for the month of February' 2025.**

**Agenda 5: Any other issue with the permission of Chair.**

**Deliberations/Decisions of NEC:** Following issues were raised with the permission of Chair and decisions were taken unanimously by NEC.

**5 (a) Non-participation of some of the NEC Members regularly in NEC Meetings without assigning reasons:** The issue was deliberated upon and **it was decided unanimously that NEC will review the issue and approach non-participating NEC members to know the reasons.**

**5(b) Nomination of State Representatives:** Formation of some of the Zonal Committees of AICAOA is still pending. It is tough to reconcile/pursue members of such Zones. The issue was discussed in meeting and it was decided unanimously that AICAOA will nominate willing State representatives from such zones till formation of Zonal Committees took place. Further, **Shri Sanjay Kumar, Sr. AO, PFMS, Ranchi was nominated unanimously as State Representative from Jharkhand.**

**5(c) Expenditure borne in travelling to attend GBM :** It was raised during the meeting that Sh. Biswajit Mondal, ASG and Sh. Shashi Kant Prasad, Secretary, WZ-I have travelled to attend GBM by Air due to non-availability of train tickets. **The issue was deliberated upon in detail and Air Fare was allowed unanimously as a onetime measure.**

**5 (d) Sanction of Imprest:** Imprest of an amount of Rs. 5000/- (Rupees Five Thousand only) was sanctioned earlier to Shri Uttam Biswas, then ASG to meet the expenditures on local travelling, snacks etc. which has been closed before 2<sup>nd</sup> GBM on 14.11.2024. Need of imprest was raised again during the NEC Meeting and **it was decided unanimously to sanction Imprest of Rs. 5000/- (Rupees Five Thousand only) to Ms. Rekha Dahiya, Asstt. Secretary General, AICAOA.** The terms and conditions of recoupment will remain same as defined in letter no. AICAOA/NEC/Imprest/2022-23/68 dated 05th March, 2023 (Attached) and letter no. AICAOA/NEC/Imprest/2022-23/97 dated 15<sup>th</sup> August, 2023 (Attached).

**The meeting was attended by the following members:**

1. Ms. Geetanjali, President
2. Sh. P. Mahesh Kumar, Vice-President
3. Sh. Kaushal Mishra, Secretary General
4. Sh. Rajeev Kumar, Finance Secretary
5. Sh. Rajeev Kumar, Jt. Secretary General
6. Sh. Subhash Chand, Asstt. Secretary General
7. Ms. Rekha Dahiya, Asstt. Secretary General
8. Ms. Sumitra Goganio, Asstt. Secretary General
9. Ms. Asha Pal, Asstt. Secretary General
10. Sh. Rajeev Chandra, Asstt. Secretary General
11. Sh. Biswajit Mondal, Asstt. Secretary General
12. Sh. Nisar Ahmad, Secretary, Central Zone
13. Sh. Rajinder Parshad, Secretary, North Zone
14. Sh. Sanjeev Kumar, Secretary, Delhi Zone-I.
15. Ms. Jyotsna Mehta, Finance Secretary, Delhi Zone-II
16. Sh. Sanjay Kumar, Member, AICAOA (Spl. Invitee)
17. Sh. U.C. Joshi, Chairman, Legal Committee

Meeting ended with Vote of Thanks.

**Encl: As above.**



**(Kaushal Mishra)**  
**Secretary General (AICAOA)**



**ALL INDIA CIVIL ACCOUNTS OFFICERS**  
**(Senior Accounts Officers and Pay & Accounts Officers) ASSOCIATION**  
(Recognised by Govt. of India as per CCS (RSA) Rules, 1993 vide CGA's letter No.  
23003/1/2020-NGE-CGA /270 dated: 29th August, 2022)  
**House No: H-405, Street No. 4, RAJ NAGAR, PART-2,**  
**PALAM COLONY, NEW DELHI- 110077**  
**nebaicaoa@gmail.com**

**President**

**H C Mathpal**  
**9810856355**

**Vice-Presidents**

**Kaushal Mishra**  
**Anita Rawat**

**Addl. Secretary General**

**Sreemati Bhowmik**  
**9810869034**

**Jt. Secretary Generals**

**Rajeev Kumar**  
**9873815175**

**Avinash Kumar**  
**8851049471**

**Finance Secretary**

**Subhash Chand**  
**9717943630**

**Asst. Finance Secretary**

**Rajesh Kumar Sharma**

**Asst. Secy. Generals**

**Subhasish Deb Roy**

**P. Mahesh Kumar**

**Subhash Chander**

**Biswajit Mondal**

**Satyabrata Mishra**

**Jitender Singh**

**Pankaj Jain**

**Geetanjali**

**Asha Pal**

**Rekha Dahiya**

**Sumitra Goganio**

**Ajay Sood**

**Santosh Kumar**

**Kumar Ashish**

**Uttam Biswas**

**Ashok S Tripathi**

**Auditor- Rahul Butola**

AICAOA/Transfer-Posting/2022-23/78

Dated: 30<sup>th</sup> April, 2023

**CIRCULAR**

\*\*\*\*\*

In pursuance of decision taken unanimously in the NEC Meeting held on 28<sup>th</sup> February 2023, a Standard Operating Procedure for the working of Legal Committee of AICAOA has been formulated with the approval of NEC as annexed. The purpose of the Standard Operating Procedure is to maintain effective functioning of the Legal Committee without any kind of ambiguity and to achieve the goals and objectives of AICAOA.

(Sreemati Bhowmik)

Addl. Secretary General (AICAOA)

Encl: As above

To

1. Chairperson, Legal Committee (AICAOA)
2. All Members of NEC
3. All Members of Legal Committee

## **PROVISIONS FOR FORMATION OF LEGAL-COMMITTEE OF AICAOA**

Article 16 (f) of the Constitution of AICAOA and Rule 17 (f) of Byelaws of AICAOA provides for the formation of different committees as under:

*“The General Body shall appoint an ad-hoc committee(s) for specific tasks”.*

Further Article 19 (i) of the Constitution and Rule 32(i) of the Byelaws also speaks about the functioning of such Committees as under:

*“The National Executive Committee may delegate any of their powers to committees consisting of such members or members of the National Executive Committee as they think fit, and any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations imposed on it by the National Executive Committee. The meetings and proceedings of any such committee shall be governed by the provisions of these presents for regulating the meetings and proceedings of the National Executive Committee so far as applicable and so far as the same shall not be superseded by any regulations made by the National Executive Committee”.*

### **Brief Background:**

1. During delegate session of 1<sup>st</sup> GBM of AICAOA on 19<sup>th</sup> Nov.’ 2022 held at New Delhi, it was decided unanimously that AICAOA will file court case in the matter of promotion of PAO to Sr. AO and it was incorporated in resolution of 1<sup>st</sup> GBM vide Agenda No. 1(i) issued vide letter no. AICAOA/GBM/Resolutions/2022/43 dated 07.12.2022 which read as below:

*“Resolved to go ahead for filing court case and authorized Mr. U. C. Joshi to take initiative in this regard with the assistance of Shri Kaushal Mishra, Vice President”.*

2. With the coordination and approval of NEC, Shri U.C, Joshi and Shri Kaushal Mishra completed the task in line of Agenda 1(i) of Resolution of GBM and court case was filed in CAT, Principal Bench, New Delhi vide O.A. No. 3694/2022.

3. Further, it was felt and demanded by members of NEC that a permanent Legal Committee is required to be formed to give advice on legal matters of AICAOA and filing court cases on other issues as well as filing RTIs.

4. After a detailed deliberation in NEC and approval by majority of NEC members, Circular of formation of Legal Committee was issued vide letter no. AICAOA/Legal Committee/2022 dated 25.12.2022 which includes topics as formation, Composition, Functions and Operating Procedure. Subsequently, AICAOA filed another court case in the matter of Cadre Review vide O.A. No. 192/2023.

5. However, during last NEC meeting on 28.02.2023, it was decided unanimously by NEC Members vide Agenda No. 2 that Standard Operating Procedure of Legal Committee is required to be reviewed and reframed again to make it more stronger.

### **Scope & Objectives:**

Studying the demands of members of Association, formulation of plans for systemic improvement in achieving legitimate rights and bridging the gap between the authorities and the members, safeguarding the common interests of AICAOA members, acquiring information under RTI Act, promoting rule of law.

### **Composition:**

President and Secretary General of the Association will be co-opted member of the Legal Committee by default. All members including co-opted members reserve the right to vote on any issue. Chairperson, being proposer of the issue, will vote in event of tie.

Present members of Legal Committee are as below:

1. Shri Umesh Chandra Joshi	Chairman
2. Shri Umesh Saxena	Member
3. Shri P. Mahesh Kumar	Member
4. Shri Subhash Chand	Member
5. Ms. Geetanjali	Member
6. Shri Uttam Biswas	Member
7. Shri Kaushal Mishra	Member
8. Shri Satyabrata Mishra	Member
9. Shri Biswajit Mondal	Member
10. Shri Santosh Kumar	Member
11. Ms. Sreemati Bhowmik	Member - Secretary

Co-opted Members :

- 1) President
- 2) Secretary General

### **Functions:**

1. The Committee will provide legal assistance in the preparation of legal opinions, reports and correspondences, drafting of affidavits / replies, review, drafting of legal documents and advice to the Association on different issues, whenever necessary.

2. The Committee under the Chairperson shall explore all possibilities and identify the issues for filing court cases and RTI.

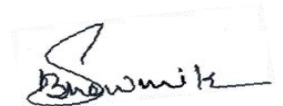
3. The Committee shall also prepare replies to all the questions/queries raised during legal proceedings and maintain all the relevant documents both in physical and digital form.

## **Standard Operating Procedure (SOP) for Legal Committee of AICAOA**


1. Legal Committee shall be bound to adhere to the provisions of the Constitution and Byelaws of AICAOA.
2. Member Secretary shall organize meetings, as and when required in consultation to the Chairperson. The Chairperson shall preside over all the meetings of Legal Committee. In case, the Chairperson is not available, Member Secretary shall preside over the Meeting. Quorum for Legal Committee Meetings shall be 50% of strength of LC members or 6.
3. Detailed deliberations on every issue shall be made within the committee and decision shall be made on the basis of majority by voice vote.
4. Deliberations and decisions/outcomes of Legal Committee shall be kept high secret by all the members of Legal Committee. All the members shall follow it scrupulously and truthfully.
5. Legal Committee can raise any issue for deliberations and advice on its own. However, decision of NEC will be final.
6. The recommendations/suggestions made after due deliberations and approval by the Legal committee shall be placed before NEC for approval, wherever required; as per jurisdiction provided in the Constitution of AICAOA. Deliberations / Documents to be placed before NEC shall be decided by Chairperson.
7. In case of any differences between NEC and Legal Committee, decision of NEC shall be final and binding on Legal Committee.
8. Chairperson shall submit his/her resignation addressing President of AICAOA. President, after due deliberations in Legal Committee, shall take the decision on the resignation by voice votes and the outcome shall be conveyed to NEC by Member Secretary. At the time of deliberations of resignation tendered by Chairperson of Legal Committee, President (SG in absence of President) will preside over such meeting. In case, Member Secretary resigns, she/he shall also follow the same procedure as prescribed for Chairperson except to clause of presiding over of meeting. However, decision of NEC shall be final in both the cases.
9. Members of Legal Committee shall tender their resignation addressing to Chairperson. Decision on resignations of members shall be the discretion of Chairperson. Decision of Chairperson on resignation of any member will be conveyed in writing by Chairperson of Legal Committee to Secretary General of the association who in turn place it before NEC. Decision of NEC will be final and binding.



10. Members shall be liable to be disqualified/ removed in case of breach of guiding principles of Legal Committee or misconduct, on recommendation of Legal Committee and approval by NEC. Recommendation for disqualification/ removal of any member of Legal Committee will be done by voice vote of Legal Committee.
11. Inclusion of any new member in Legal Committee shall be decided by NEC.
12. Legal Committee shall ensure that at least one of its members is present in the Court during hearing of cases filed by this association.
13. Legal Committee shall be dissolved on approval of NEC only.
14. This issues with the approval of NEC, AICAOA.



(Sreemati Bhowmik)  
Addl. Secretary General (AICAOA)

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<p><b>President</b>  <b>Harish Chander Mathpal</b>  <b>9810856355</b></p>	<p><b>Addl. Secretary General</b>  <b>Sreemati Bhowmik</b>  <b>9810869034</b></p>

**AICAOA/NEC/Imprest/2022-23/68**

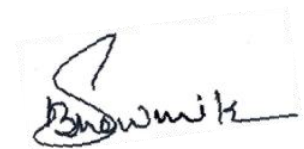
**Dated: 05<sup>th</sup> March, 2023**

### **SANCTION**

In pursuance of recommendation by the Legal Committee, and approval by the NEC, a sanction of ₹ 5000/- as an imprest, is accorded to meet the following miscellaneous expenses:

- a) Occasional out of pocket expenses for Munshi of the lawyer as and when directed by the Chairman not more than **₹ 1,000/-** at a time.
- b) Tea and light snacks during visit to the court room on hearing dates/chamber of advocate by the member not more than **₹ 500/-** per visit.
- c) Expenditure towards any documentation on actual basis.

The imprest amount will remain at the disposal of Shri Uttam Biswas to be spent on the direction of the Chairman, Shri U.C Joshi. Shri Uttam Biswas will maintain a record of such expenditure and provide the same to Shri Subhash Chand, Finance Secretary whenever there arises a need for recoupment of the imprest.



**(Sreemati Bhowmik)**  
**Addl. Secretary General**

**To**  
**All NEC Members**



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**President**  
**H C Mathpal**  
9810856355

**Vice-President**  
**Anita Rawat**  
9911539190

**Secretary General**  
**Kaushal Mishra**  
9818880211

**Addl. Secretary General**  
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**Jt. Secretary Generals**  
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**Ajay Sood**  
**Santosh Kumar**  
**Kumar Ashish**  
**Uttam Biswas**  
**Ashok S Tripathi**  
**Rajeev Kumar**  
**Auditor-Rahul Butola**

AICAOA/NEC Meeting/2022-23/97 Date: 15<sup>th</sup> Aug., 2023

MINUTES OF NEC MEETING HELD ON 13th AUGUST' 2023

A meeting of the "National Executive Committee" of AICAOA was held on 13<sup>th</sup> August' 2023 at 3:00 P.M. to 5:10 P.M. through Google Meet and following members attended the Meeting to discuss the Agenda Points:

Sl. No.	Name	Post	Sl. No.	Name	Post
1	Anita Rawat	Vice-President	12	Satyabrata Mishra	Asst. Secretary General
2	Kaushal Mishra	Secretary General	13	Rekha Dahiya	Asst. Secretary General
3	Sreemati Bhowmik	Addl. Secretary General	14	Asha Pal	Asst. Secretary General
4	Rajeev Kumar	Jt. Secretary General	15	Sumitra Kumari Goganio	Asst. Secretary General
5	Avinash Kumar	Jt. Secretary General	16	A. S. Tripathi	Asst. Secretary General
6	Subhash Chand	Finance Secretary	17	Santosh Kumar	Asst. Secretary General
7	Rajesh Kumar Sharma	Asst. Finance Secretary	18	Kumar Ashish	Asst. Secretary General
8	Rahul Butola	Auditor	19	U C Joshi	Chairman, Legal Comm., Spl. Invitee
9	Subhashish Deb Roy	Asst. Secretary General	20	Rajeev Kumar	Member, AICAOA
10	P. Mahesh Kumar	Asst. Secretary General	21	Bharati Tuli	Member, AICAOA
11	Jitender Singh	Asst. Secretary General	22	Dev Raj	Member, AICAOA

**1. Deliberations on Agenda No. 1: Issuance of Merger Orders of post of PAO and Sr. AOs in Defence Accounts Department (DAD) and status of Merger Orders in CCAS Cadre:**

The NEC members of AICAOA discussed the recent Merger Orders of PAO and Sr. AOs in Defence Accounts Department (DAD) judgments vide letter no. AN/ VIII/ 8210/RR/SAO/2021/p-212 dated 08.08.2023 whereby post of PAOs and Sr. AOs of DAD have been merged w.e.f. 30.06.2023. Shri Kaushal Mishra, SG presented a comparative chart reflecting chronology of events since declaration of Sr. AOs as Group 'A' in both the departments i.e. DAD and CCAS which is as under:

Sl. No.	Action in DAD i.e. O/o CGDA	Action in CCAS i.e. O/o CGA
1.	Vide Letter dated 20.11.2019, classified Sr. AOs of DAD as Group 'A'.	Vide Letter dated 30.10.2019, classified Sr. AOs of CCAS as Group 'A'.

3.	Vide letter dated 30.06.2023, published draft RR of IDAS wherein SAOs have been proposed for promotion as STS	Nothing done till date
4.	Vide letter No. P-212 dated 08.08.2023, Merged post of Accounts Officer and Sr. Accounts Officer w.e.f. 30.06.2023.	Nothing done till date
5.	Vide letter P-213 dated 08.08.2023, allowed promoted Sr. AO w.e.f. 30.11.2022 as Group 'A'. Which mean that promotion has been done taking Sr. AOs as Gr. 'B' and when Merger Orders have been issued, benefits have been back dated from 30.11.2022 so that Increment on 01.07.2023 could be allowed to SAOs.	Nothing done till date

All the members were saddened and enraged by the situation. They described it as a very depressing situation as both the cadres are at par in nature of duty and there has been a historical parity. Members expressed that it is very demoralizing that our authorities (O/o CGA) has failed to allow the legitimate rights of the PAOs and Sr. AOs of CCAS whereas O/o CGDA has already done. It is not out of place to mention here that Department of Expenditure, Ministry of Finance is Nodal Ministry for both the Offices i.e. O/o CGDA and O/o CGA. After a detailed discussion, it was decided unanimously to **write letters to Hon'ble Finance Minister, Finance Secretary and CGA and apprise them with the injustice done with CCAS Cadre.**

**2. Deliberations on Agenda No. 2: Advice of Advocate on our both the court cases and future course of action :**

Shri U C Joshi, Chairman, Legal Committee, AICAOA briefed about the advice of advocate w.r.t. both the court cases filed by AICAOA. After due deliberations, **it was decided unanimously to file Writ petitions with renowned advocates in Higher court w.r.t. both the matters. In case of any financial constraint, fund will be raised from willing members of AICAOA based on requirement. A list of renowned advocates will be short listed and selection will be done on recommendation of Legal Committee. It was also decided that Shri Kaushal Mishra, SG will visit Delhi as soon as possible to discuss with different lawyers short listed by Legal Committee and finalise the list of advocates with the help of Legal Committee so that the same could be deliberated upon in Legal Committee & NEC and Writ Petitions could be filed at the earliest.**

**3. Deliberations on Agenda No. 3: Finalisation of Travelling/ Fooding Entitlements of NEC Members:**

NEC Members are supposed to travel different stations for formation of Zonal Branches, Membership Drive, Meeting with Authorities etc. For this purpose a standard guidelines was felt required to avoid any confusion and future complications. During the meeting, travelling/ Food Entitlements and claims without Bills/Vouchers was discussed in detail and unanimously following guidelines was accepted :

**A. Travel Entitlements/ Fooding and Lodging :**

Sl. No.	Head of Exp.	Entitlement	Voucher/ Bill
1.	Residence to Railway Station/ Bus Station/ Air Port and vice-versa	Actual or Rs. 500/- whichever is less for one side	Bill/ Voucher/ Self Declaration
2.	Station to Station	2 <sup>nd</sup> AC Fare	Ticket necessary. In case of Air Travels, claim will be restricted to 2 <sup>nd</sup> AC Fare of any highest fare train except to Dynamic Price Premium Spl Trains.
I	Food Charges	Actual or Rs. 500/- Per Day whichever is less	Bill/ Voucher/Self Declaration
4.	Hotel/ Guest House Charges (Members are requested to stay in Govt. Guest Houses to keep your stay economic)	Actual or Rs. 1500/- Per Day (Including GST) whichever is less	Bill required necessarily.
5.	Daily Charges for commutation within the touring city	Actual or Rs. 250/- whichever is less	Bill/ Voucher/Self Declaration

**B. Claim for Local Journey/ Snacks during meetings :**

- (a) Actual or Rs. 200/-, whichever is less, for one side journey for members attending courts/ advocates chamber/ different offices for membership drive/ meetings etc.
- (b) Actual or Rs. 50/- per member/ per day, whichever is less, expense will be borne on snacks/ tea/ light refreshment etc. of officials visiting different offices.

Such type of claims at (B) above will be paid out of Imprest. Claims will be preferred to Imprest Holder (Presently Shri Uttam Biswas, ASG) alongwith Bill/ Self Declaration. Imprest Holder (after making payment of claims) will further submit all claims to Finance Secretary for its recoupment. Recoupment of Imprest will be done by Finance Secretary within 3 working Days. In case of any observation, Finance Secretary will raise the matter in NEC Whatsapp Group for consideration of NEC. NEC will give its consent within 3 days of receipt of issue. After clearance from NEC, Imprest claim will be recouped/ returned by Finance Secretary within 3 working days.

C. **Claims without Vouchers/ Bills/Receipts:**

During organizing any event, many unforeseen circumstances arises where receipt of vouchers are not possible. To get rid of this problem, NEC decided unanimously that **Vouchers upto Rs. 1000/- may be exempted from production of Bill subject to nature of the work. In case of any observation by Finance Secretary, the same will be brought in the knowledge of NEC through NEC Whatsapp Group, within 3 working days of receipt of claim. NEC will give its consent within 3 days of receipt of issue. After clearance from NEC, claim will be honoured/returned by Finance Secretary within 3 working days.**

4. **Resignation tendered by Shri Pankaj Jain, Asstt. Secretary General due to his personal reasons :**

Shri Pankaj Jain, ASG tendered his resignation from NEC of AICAOA due to some of his personal reasons. NEC unanimously shown its thankfulness to Pankaj Ji for being a part of NEC since very starting and his role in recognition of AICAOA. Further, keeping in view personal problems of Sh Pankaj Jain, ASG; **NEC unanimously accepted resignation of Shri Pankaj Jain.** Shri Kaushal Mishra, SG proposed name of Shri Rajeev Kumar, PAO, CBDT, Amritsar (Currently on deputation) for inclusion in NEC as ASG so that space caused due to acceptance of resignation of Shri Pankaj Jain, ASG could be filled in. All NEC members accepted the proposal unanimously with voice vote.

5. **Non attendance of NEC meetings by NEC Members:**

It was brought in the knowledge of NEC that some NEC Members are not attending NEC Meetings regularly without informing NEC. Matter was deliberated upon by all NEC Members and it was decided unanimously that **any NEC Member who fail to attend 3 NEC Meetings consecutively will be approached by SG to ascertain the reason of non- attendance. SG will submit his report in this regard before NEC to deliberate upon and arrive at any decision w.r.t. future course of action.**

Meeting ended with Vote of Thanks.

**(Kaushal Mishra)**  
**Secretary General (AICAOA)**